

Public Safety

5.6

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Public Safety & Security Management



Mkhabela, Thulani Valentine
Director
Public Safety & Security



du Plessis, Arnold De Villiers
Acting Chief Traffic Officer







Johnstone, Daniel Jacobus
Chief Fire Officer



Ntombela, Thulani Francis
Chief License Officer

5.6.1 - Summary Information

Function: Msukaligwa Municipality
Sub: Public Safety and Security

Reporting Level	Detail
Overview	<p style="text-align: center;">Mr. Mkhabela, Thulani Valentine Director Public Safety And Security</p> <p>Foreword By The Director Public Safety And Security</p> <p>This annual report outlines the details of the various programmes managed by the Public Safety and how we have performed towards the meeting the targets we set for the 2007/2008 financial year. We firmly believe that we are on track towards meeting the strategic objectives of our Municipality.</p> <p>During the current year under review Public Safety has become one of the talking points in the community, media and other spheres of government, which is the indication of a built of trust amongst the community. Our commitment is also notices with the improvements of services especially in the Licensing section which over a period of time drawn negative publicity amongst the media.</p> <p>Public Safety achievements are owed to the entire Public Safety political leadership and Public Safety administration which through difficult and trying times persisted in refining policies and improving operational systems. All of this activities were performed even when budgetary constrains persisted. During the year under review departmental goal and objectives have be realigned with council's strategic objectives as documented in the Municipal IDP.</p> <p>Amongst our focus areas was to combat fraud and corruption in the municipality especially in the Traffic and Licensing Division by the implementation of best practice and sound financial control systems which resulted in the uncovering of fraudulent transactions and suspension of three licensing officials which were later dismissed from council.</p> <p>The Executive Mayor Cllr B Vilakazi during his budget speech delivery preceding the 2007/2008 , emphasizes the importance of beating the drum together in rooting out corruption and inculcating the "Batho Pele" Principles in all our services areas</p> <p> Objective of the Public Safety The main objective of the Public Safety is to provide administrative leadership and strategic guidance and ensuring safety environment within the municipality in fulfilling its mandate.</p> <p> Vision Through its committed people, Msukaligwa will be the best municipal service deliverer and will continually better itself in order to transform and develop the delivery system to meet the challenges of sustainable development and improve well-being</p> <p> Mission statement We render public safety services to our local communities, tourists and people in transit through effective and efficient traffic control, licensing, security, emergency services, fire services and disaster management in order to ensure a safe and sustainable environment for all our stakeholders</p> <p> Value statement The Department of Safety subscribes to the following Municipality public ethical values which guide the municipality and the Department to operate in a socially acceptable way and adhere to the principle of corporate governance:</p> <ul style="list-style-type: none">➤ Non-discrimination➤ Non-racialism➤ Transparency➤ Accountability➤ Non-sexism➤ Democracy➤ Honesty➤ Service standards and redress➤ Consultation➤ Access➤ Information➤ Value for money

Our Approach To Improve Public Safety



The Department of Public Safety will endeavor to:

- Share Information.
- Guide and support each other.
- Draft policies, standard operating procedures and standing orders.
- Render a reliable, customer focused service.
- Apply the 'Batho Pele' principles.
- Respect each other, person's views and suggestions.
- Clarify roles and responsibilities.
- Communicate with each other.
- Make ourselves available for service at all times.
- Abide by all legislative requirements and promote the government's mandate.
- Implement capacity building programmes.

These services extend to include *Msukaligwa Municipality*, but do not take account of *GSDM Municipality* which resides within the jurisdiction of *Provincial* government. The municipality has a mandate to:



Develop bylaws and implementation of Council's resolutions



Promote sustainable development and safety and security within Msukaligwa areas of jurisdiction.

Our mandate is derived from chapter 7 of the Constitution of the Republic of South Africa. As a Public Safety Department our function is to implement council's policies, bylaws and our functions are underpinned by the following National Acts:



National Road Traffic Act 93/1996



Disaster Management Act 57/2000



Municipal Finance Management Act 53/2003



Municipal systems Act 32/2000



Municipal Demarcation Act 27/1998



National Fire brigade Service Act 99/1987



Municipal Structures Act 117/1998



Intergovernmental relations frame work Act 13/2005

































Criminal Procedure Act 51/ 1977



Relevant government gazette and guidelines

5.6.2.1 - Detail Information

Function: Msukaligwa Municipality
Sub: Public Safety & Security
Sub Function: Security

Reporting Level	Detail		
Overview:	Public Safety is entrusted with a responsibility of safe guarding valuable council's assets and resources. During this year under review Public Safety has been confronted with a number of challenges, such as theft of diesel, computers, etc. amongst the predicaments identified lack of security polices operational procedures and understanding of security fraternity within the Municipality. These resulted in the contracted company operating in a vacuum without clear terms of reference. Our status quo in all the council's sites we are responsible for indicates our vulnerability in terms of dilapidated facilities which compromises our strategic objectives of protecting council properties.		
Description of the Activity:	The function of Security services within the municipality is administered as follows and includes monitoring via physical and electronic video security solutions: <ul style="list-style-type: none"> Breyten Municipal building Breyten Municipal workshop Wesselton Municipal Offices Public Safety building Ermelo swimming pool Dumping site Davel Municipal Offices Chrissiesmeer Library Kwazanele Library Municipal Store Van Riebeeck Street Pre-paid Golf course		
Analysis of the Function:	These services extend to include <i>Msukaligwa Municipal region</i>, but do not take account of <i>GSDM Municipal region</i> which resides within the jurisdiction of <i>Provincial</i> government. The municipality has a mandate to: <ul style="list-style-type: none"> Ensure Public safety strategies and solutions in participation with public partnerships and SAPS The strategic objectives of this function are to: <ul style="list-style-type: none"> Draft and implement a Central Business District security strategy Expand and enhance electronic Video surveillance capabilities throughout the CBD Draft and Implement a partnership strategy for security between the Municipality, SAPS, Justice, Ermelo Business Association and local security companies. The key issues for 2007/08 are: <ul style="list-style-type: none"> EBA participation and general business co opting SAPS restructuring processes Funding from EBA		
Key Performance Area	Performance During the Year, Performance Targets Against Actual Achieved and Plans to Improve Performance	Current	Target
Security Solutions Utilised	<ul style="list-style-type: none"> Establishment of the Disaster Management Division Improvement of services in the Licensing Division Eradication of fraud and corruption Upgrade of fleet Provision of training to sector Departments and private companies on basic fire fighting Adoption of best business practices Fire awareness programs Upgrade of traffic lights in the CBD Successful completion of 2007/2008 projects Drastic decrease of theft and damage to council property. Reduction in customer complaint and negative publicity	90%	Ongoing

5.6.2.2 - Detail Information

Function: Msukaligwa Municipality
Sub: Public Safety & Security
Sub Function: Fire and Rescue Services

Reporting Level	Detail	Total
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Overview:

During 2007/2008 the Fire and Rescue Services of Msukaligwa have continued with the standardization of our operations across the entire municipal area. At the same time we have worked with diligence to improve upon the Health and Safety factors affecting our operations.

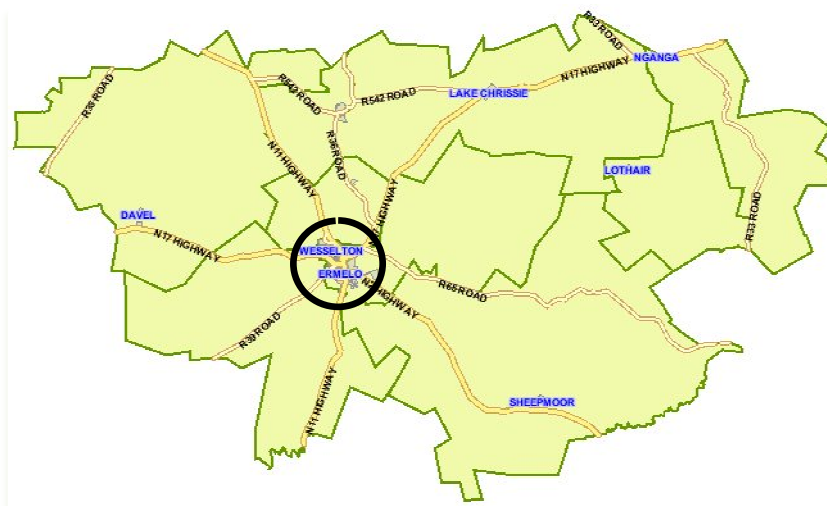
Msukaligwa Fire and Rescue Services is responsible for two primary functions to our citizens which is to provide an emergency response to a myriad of calls, mostly fire suppression and technical rescue; not limited to the provision of locally mandated fire prevention services including fire safety inspections, fire code enforcement along with public education.

The organizational structure is headed by the Chief Fire Officer. Administrative support is provided by several staff positions.

Fire Prevention is headed by Chief Fire Officer and Station Officer whose responsibility to ensure that council deliver required prevention services in a consistent fashion across the entire municipality. All the necessary fire prevention inspections are conducted to ensure there are no fire code violations. Additionally this year, fire fighters were charged with the responsibility of presenting fire safety awareness session and fire safety educational sessions to our citizens about fire hazards and general fire safety.

On the emergency response side, we have one leading fire fighter per shift, who is there to manage the suppression staff on a municipal wide basis. During 2007/2008 all emergency calls was attended from a single station (Ermelo) which are currently the municipal core.

Msukaligwa Fire Station# 1 Headquarters




Location of Fire Station #1

During 2007/2008 Fire service responded to a total of 504 calls during 2007/2008. This is compared to the 371 calls in 2006/2007. These incidents, includes 195 motor vehicle accidents and 227 fire-related incidents. When comparing year-to-date numbers, for the same period in 2006/2007 to the year 2007/2008, we responded to 133 calls more during 2007/2008. This is a 35.9 percent increase in call volume from the previous year.

Description of the Activity:

The function of Emergency Services within the municipality is administered as follows:

The Fire and rescue services of the municipality are administered as follows and include:

-  **Operational**
 - Residential fires
 - Institutional fires
 - Public assembly fires

Analysis of the Function:

- Commercial fires
- Industry fires
- Utility fires
- Transport fires
- Other fires
- Vehicle accidents
- Hazardous substances incidents
- Miscellaneous assistance to people.



Fire safety activities

- Fire prevention inspections.
- Building plans inspected.
- Hazardous substances installation inspections
- Fire hydrant inspections



Public Education and Awareness Programs

- Presenting of fire awareness session/ programs to school groups and community members.
- Presenting fire training sessions to the community businesses and municipal staff.



Mutual Assistance

- During August 2007 various Municipalities experience huge run-away veldt fires in Mpumalanga province. One of these municipalities was Mbombela Local Municipality. Based on the fact that Mbombela Fire and Rescue Services own resources were stretched to their limit, an assistance call was received from the Mbombela Fire Services to assist them. Msukaligwa Fire Services reacted swiftly and assisted Mbombela Municipality. Two members of Msukaligwa Fire Service were sent to Mbombela to assist.

The strategic objectives of this function are to:

- Update by-laws as part of on-going review periodically
- Fire Fighter Development
- Petitioning for funding of additional new fire engines
- Opening of 4 additional fire stations in Msukaligwa
- Appointment of additional operational fire fighters
- Enhancing our emergency management capabilities is an on-going responsibility. We will continue to work with Emergency management staff and will participate in training exercises on these topics
- Fire Admin will continue to update our legal agreements and by-laws to ensure we are at the most appropriate stage of readiness
- The Fire Services will strive to improve upon our training to enhance the Health and Safety of our Fire Fighters. This will be done through the Occupational Health and Safety Officer which was appointed during 2007. Additionally, live fire training along with specialty skills training will be started in 2007

The key issues for 2007/08are:

- Outdated and broken down Fire engine fleet [See Supporting Section]
- Personnel shortages
- Budgetary Constraints

Type and number of grants and subsidies received:



MIG Funding

1

1 400 000

Number and cost to employer of all personnel associated with the Fire Services function:



Chief Fire Officer

1



Station Officer

1



Leading Fire Fighters

2



Senior Fire Fighter

7



Fire Fighter

2



Junior Fire Fighter

3



Learner Fire Fighter

0































Control Room Operator

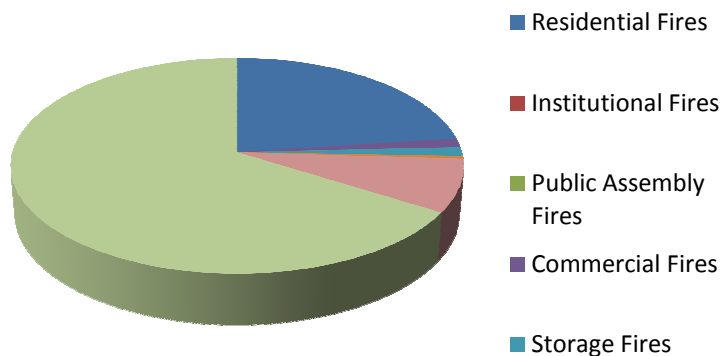
1
















Total personnel cost per budget for 2007/2008

3 811 917

Key Performance Area	Performance During the Year, Performance Targets Against Actual Achieved and Plans to Improve Performance	Current	Target
Seminars/ Meetings/ Conferences	During 2007/2008 the chief fire officer attended four (4) Branch meetings of the Southern African Emergency Services Institute, representing Msukaligwa Fire and Rescue Service.	4	
Training	 Fire Investigator Course  Basic Petro-Chemical Fire Fighting Course	1 1	
Average response time to call-outs	 Emergency call-outs  Standard call-outs	±9 Minutes ±12 Minutes	
Emergencies leading to a loss of life	 Residential fires  Institutional fires  Public assembly fires  Commercial fires  Industry fires  Utility fires  Transport fires  Other fires  Vehicle accidents  Hazardous substances incidents  Other	0 0 0 0 0 0 0 0 0 15 0 0	
Fires attended Type and Total number of call-outs.	 Residential fires  Institutional fires  Public assembly fires  Commercial fires  Storage fires  Industry fires  Utility fires  Transport fires  Other fires  Vehicle accidents  Hazardous substances incidents  Miscellaneous assistance to people  False alarms	52 0 0 3 3 1 0 18 150 195 7 40 36	

Fires Attended



Standard Call-Outs	 Water delivery to residents	13	
	 Water delivery to the business sector	0	
	 Open cars with keys locked inside	0	
	 Assist people (miscellaneous)	1	
	 Other	16	
Fire safety activities	 Fire prevention inspections.	100	
	 Building plans inspected	348	
	 Hazardous substances installation inspections	0	
	 Fire hydrant inspections	0	
Awareness / Training Programs	 Fire awareness sessions/ programs to school groups and community members	5	
	 Total Participants / Distributions	236	
	 Training sessions to the community, business and Municipal staff	5	
			
Value Figures	 Value of property protected during fire, accident or hazardous incidents		169 146 000
	 Value of property destroyed during fire, accident or hazardous incidents		13 529 500



Fire Services Supporting Section

Key Issues: Outdated Fleet

During 2007/2008 the Fire and Rescue Service biggest difficulty experience was the old fire engine fleet. From the entire fleet of 9 fire engines only 2 vehicles was capable of running for the full 12 months. The rest of the fleet had an average break down time of between 20 – 30 days per month.

During 2007 one of the biggest fears of the municipality came true when the only fire engine available also broke down. This happening two weeks before the beginning of the festive season.

Council was left with two options:

-  Hire a fire engine from a private company at a rate of R 3500,00 per day, or
-  Send letters and e-mails to various local and metro municipalities throughout South Africa for possible assistance to borough the Msukaligwa Municipality a fire engine.

Council then opts for options two and five days later the assistance came in the form of a heavy duty rescue pumper from Johannesburg Metro Council. This vehicle was borough to Msukaligwa Municipality for 8 weeks without Council had to worry about any expenditure of having the vehicle in our midst.



Major Rescue Pumper from Johannesburg to the Rescue – December 2007

During 2007/2008 the Fire and Rescue Service experience difficulty with response times to remote areas. Although the service improved on it response times to areas within Ermelo/ Wesselton, area like Breyten, Kwazanele, Chrissiesmeer, Kwachibikhulu, Lothair, Silindile, Kwadela, Davel and Sheepmoor, still rely on services from one station.

Achievements: Fleet

The Fire and Rescue Services of Msukaligwa have continued with the standardization of our operations across the entire municipal area. At the same time we have worked diligently to improve upon the Health and Safety factors affecting our operations.

Funding was made available to refurbish a 1985 Mercedes Benz fire engine, Unimog 416. The vehicle was taken to the appointed service provider during June 2008, and is expected to be back in full operation during August 2008

Before



After



Achievements: Training

Image 1



Image 2



Figure 1: Municipal employee busy with practical training – basic fire extinguisher course

Figure 2: Private organization "GAME" personnel busy with practical training – basic fire extinguisher course

Achievements: Public Awareness Programs

Figure 1



Figure 2



Figure 1: Fire station tour by "MOMS & TOTS pre-primary school

Figure 2: Fire station tour by Mlambongwane Primary School – Mpuluzi

Achievements: Response Times



Media coverage on reaction time by the fire service

Figure 1



Figure 2



Figure 1: Illegal tire dumping site on fire – June 2008

Figure 2: Commercial building fire –February 2008

5.6.2.3 - Detail Information

Function: Msukaligwa Municipality
Sub: Public Safety & Security
Sub Function: Traffic Policing

Reporting Level	Detail	Total																				
Overview	The Traffic Division is responsible for traffic law enforcement and the administration thereof. This function also ensures the technical sustainability of road traffic signs, signals and markings throughout the Municipal Area.																					
Description of the Activity:	<p>The function of Traffic Policing services within the municipality is administered as follows and includes monitoring via physical and electronic video security solutions:</p> <ul style="list-style-type: none">To contribute to the economic well being of the communities of MsukaligwaTo enforce traffic law, traffic control and Municipal by-lawsTo conduct public information and awareness programsEnforce compliance to road traffic signs, rules & regulationsTo ensure a sustainable and successful maintenance strategy of road signs, signals and markings.To maintain committed goal through direct enforcement and Traffic ControlResponsible for all administration duties such as receiving of traffic fines, capturing of data e.g. Traffic Collisions, Issued summonses and Court rolls as well as general office workThe Technical Division is responsible for Road marking, Erecting of Road signs and sustaining thereof and maintenance of Traffic Lights																					
Analysis of the Function:	<p>The strategic objectives of this function are to:</p> <ul style="list-style-type: none">To enforce traffic law, traffic control and Municipal by-lawsTo conduct public information and awareness programsEnforce compliance to road traffic signs, rules & regulations <p>The key issues for 2007/08 are:</p> <ul style="list-style-type: none">Budget constraintsMajor personnel shortagesOutdated Traffic vehicles & Equipment <p>Numbers and costs to the employer of all Traffic Services Staff:</p> <table><tr><td>Chief Traffic Officer</td><td>1</td></tr><tr><td>Traffic Superintendents</td><td>3</td></tr><tr><td>Senior Traffic Officers</td><td>3</td></tr><tr><td>Traffic Officers</td><td>2</td></tr><tr><td>Traffic Officers -Non active traffic officers pending registration</td><td>2</td></tr><tr><td>Clerical Assistants – Law Administration</td><td>2</td></tr><tr><td>General Worker</td><td>1</td></tr><tr><td>Technical Officers</td><td>2</td></tr><tr><td>Technical General Workers</td><td>4</td></tr></table> <p>Total Costs: 2 335 882</p>		Chief Traffic Officer	1	Traffic Superintendents	3	Senior Traffic Officers	3	Traffic Officers	2	Traffic Officers -Non active traffic officers pending registration	2	Clerical Assistants – Law Administration	2	General Worker	1	Technical Officers	2	Technical General Workers	4		
Chief Traffic Officer	1																					
Traffic Superintendents	3																					
Senior Traffic Officers	3																					
Traffic Officers	2																					
Traffic Officers -Non active traffic officers pending registration	2																					
Clerical Assistants – Law Administration	2																					
General Worker	1																					
Technical Officers	2																					
Technical General Workers	4																					
	<table><caption>Traffic Accidents by Period and Severity</caption><thead><tr><th>Period</th><th>Fatal</th><th>Serious</th><th>Slight</th></tr></thead><tbody><tr><td>Jul - Sept</td><td>1</td><td>75</td><td>155</td></tr><tr><td>Oct - Dec</td><td>2</td><td>60</td><td>90</td></tr><tr><td>Jan - Mar</td><td>1</td><td>20</td><td>55</td></tr><tr><td>Apr - Jun</td><td>1</td><td>20</td><td>55</td></tr></tbody></table>		Period	Fatal	Serious	Slight	Jul - Sept	1	75	155	Oct - Dec	2	60	90	Jan - Mar	1	20	55	Apr - Jun	1	20	55
Period	Fatal	Serious	Slight																			
Jul - Sept	1	75	155																			
Oct - Dec	2	60	90																			
Jan - Mar	1	20	55																			
Apr - Jun	1	20	55																			
	More visible patrols will be instituted at problem areas, as well as speed measuring to reduce the number of accidents.																					

Key Performance Area	Performance During the Year, Performance Targets Against Actual Achieved and Plans to Improve Performance	Current	Target
	Traffic Education Programs at schools in conjunction with the Department of Roads and Transport were held The Department has now purchased a new state of the art Dräger Breathalyser The machine has been calibrated by the CSIR and has been accepted by the court. It will show its potential in future Three seminars were attended regarding the RTMC and the way ahead for Traffic Law Enforcement. A road marking machine has been purchased for the Technical Division. The assistance of Syntel Systems was used to address outstanding warrants of arrests. R 52 000.00 was recovered		52 000
	Speed	1 258	208 470
	Road sign offences not specified	372	90 900
	Vehicle license	329	37 700
	Parking \ stopping general	198	8 350
	Lights	183	23 600
	Tires	132	9 000
	Stop signs	121	19 350
	No drivers license	109	13 600
	Other driving offences	83	14 950
	Robot	81	26 100
	Barrier line	74	16 600
	Brakes	61	8 250
	Public \ transport\documents	59	3 300
	Vehicle dimensions	31	8 650
	Other offences not specified	26	5 350
	Vehicle defects not specified	20	500
	Seatbelts	16	800
	Registration plates	14	2 500
	Steering	8	2 750
	Fail to carry license	7	300
	Non Roadworthy vehicles	6	850
	Negligent driving	4	1 250
	Reckless driving	1	0
Technical Section Achievements	Poles	23	
	Clamps	66	
	Bolts & Nuts	38	
	Unistruts	24	
	Paint Brushers	8	
	Regulatory Signs repair & maintenance	24	
	Warning Signs repair & maintenance	16	
	Pre - Timed Traffic Signals Poles	4	
	Pre - Timed Traffic Signals Back screens	7	
	Pre - Timed Traffic Signals Traffic signal heads	7	
	Pre - Timed Traffic Signals Visors for signal lamps	12	
	Pre - Timed Traffic Signals Bulbs replaced	44	
	Pre - Timed Traffic Signals Screws	24	
	Pre - Timed Traffic Signals Controllers	9	

5.6.2.4 - Detail Information

Function: Msukaligwa Municipality
Sub: Public Safety
Sub Function: Disaster Management Division

Reporting Level	Detail	Total												
Overview:	<p>The Msukaligwa Disaster Management Unit was established in August 2007, and two Disaster Officers were appointed. The component in collaboration with Gert Sibande District Municipality recruited ten (10) disaster management volunteers as required by section 58 National Disaster Management Act, Act 57/2002. Requiring metropolitan or district municipality or local Municipality to establish pool of volunteers to participate in disaster management within its area of responsibility municipality.</p> <p>The administrative support is provided by the Officers and volunteers</p> <p>The abovementioned personnel was to cover a total area of 830 957 hectors in extent and 13% of Gert Sibande District Municipality's area.</p>													
Description of the Activity:	<p>The function of Disaster Management Division services within the municipality is administered as follows and includes:</p> <ul style="list-style-type: none"> Preparedness Mitigation Risk and vulnerability assessment Recovery Monitoring of threats Declaring a "state of disaster" 													
Analysis of the Function:	<p>The strategic objectives of this function are to:</p> <ul style="list-style-type: none"> To reduce or avoid the human, physical and economic losses suffered by individuals, society and community at large. To enhance management system or function within the municipal area for the safety of the community and households including the property protection. To promote an integrated and co-coordinated approach to disaster management. To act as information repository for disaster management related issues. To promote research to all aspects of disaster management. To disseminate information regarding disaster management in the municipal area. To promote the recruitment, training and participation of volunteers in the municipality. To establish a disaster management advisory forum consisting of all role-players to provide an integrated and coordinated disaster management policy framework and operation that focuses on prevention or reducing the risk of disasters, mitigating the severity of disasters, emergency preparedness, rapid and effective responses as required by the act <p>The key issues for 2007/08 are:</p> <ul style="list-style-type: none"> Forging of mutual agreement with some of the retail shops. Establishment of the Disaster Unit Formulation of a Disaster Plan Training of the Disaster Management Volunteers in fire fighter 1&2 and HAZMET awareness. Allocation of funds for provision of stipend Budget Constraints <p>Numbers and costs to the employer of all Legal Services Staff:</p> <table> <tr> <td>Chief Disaster</td><td>0</td><td></td></tr> <tr> <td>Disaster Officer</td><td>2</td><td></td></tr> <tr> <td>Disaster Volunteers</td><td>10</td><td></td></tr> <tr> <td>Total Costs:</td><td></td><td>22 050</td></tr> </table>	Chief Disaster	0		Disaster Officer	2		Disaster Volunteers	10		Total Costs:		22 050	
Chief Disaster	0													
Disaster Officer	2													
Disaster Volunteers	10													
Total Costs:		22 050												





Key Performance Area	Performance During the Year, Performance Targets Against Actual Achieved and Plans to Improve Performance	Current	Target
Risk assessment	 The Disaster Unit conducted a risk assessment as required by the act and the national framework. It requires that the provinces and municipalities should conduct a comprehensive risk assessment including hazards and vulnerability assessment. During the risk assessment a number of risks have been identified in the Municipality. This range from the well- known natural events to other developments such as those created by mining industries. The hazards that were identified in Msukaligwa have been prioritized base on their frequency and magnitude. Technical Task Teams to be formulated in the advisory forum to deal with the hazards	100%	100%
Mutual agreements	 Mutual agreement was forged with other relevant stakeholders to ensure that victims of disaster are well cared for		
Training/Meetings/ Conferences	 On the 01 December 2007 a JOC meeting was convened for the world aids day in Breyten, On 21 December2007 a meeting was convened for the Christmas party for the elderly people at Ermelo, On 31 December 2007 a meeting was convened a for the moral regeneration event in Ermelo. The above meetings were convened to mitigate any incident/disaster that may occur during the events.		
Incidents Attended	 Shack Fires for humanitarian purposes <i>[Pick `n Pay, Grands Supermarket, Spar Supermarket and the Muslim community and other commodities were donated by the centers]</i>	32	

Figure 1



Figure 2





























Figure 1: Relief efforts

Figure 2: Shack fires

5.6.2.5 - Detail Information

Function: Msukaligwa Municipality
Sub: Public Safety
Sub Function: License Section

Reporting Level	Detail		Total																
Overview:	During the year 2007/08 Licence office has become a talking point in the community there's been a remarkable improvement in the way of thinking and doing things, service delivery has improved a lot and positive comments were received during this year under review from public.																		
Description of Activity:	<p>The Licensing functions are administered as follows and include:</p> <ul style="list-style-type: none"> Registration and licensing Roadworthiness of vehicles Learner and Driving Licences Professional Driving Permits Instructors Certificate Permits <p>These services extend to include <i>Msukaligwa Municipality</i>, but do not take account of <i>GSDM Municipality</i> which resides within the jurisdiction of <i>Provincial</i> government. The municipality has a mandate to:</p> <ul style="list-style-type: none"> Provide Licensing services in:<ul style="list-style-type: none">➤ Ermelo RA as the main centre➤ Breyten RA as the Satellite Station <p>The strategic objectives of this function are to:</p> <ul style="list-style-type: none"> Training of 3 NaTIS Officers and 1 Learner NaTIS officer was provided on e-NaTIS in Nelspruit Training of all Personnel at the License Office on e-NaTIS Booking System was received and the training was held in Nelspruit during February 2008 2 NaTIS Officers were trained as Grade F Examiners and currently are helping in doing Eye Test <p>The key issues for 2007/08 are:</p> <ul style="list-style-type: none"> Budget Constraints Major Personnel Shortages Office Space <table><tr><td>Numbers and costs to the employer of all Traffic Services Staff:</td><td></td><td></td></tr><tr><td> NaTIS Officer</td><td>9</td><td></td></tr><tr><td> Clerical Assistant</td><td>1</td><td></td></tr><tr><td> Handyman</td><td>1</td><td></td></tr><tr><td>Total Costs:</td><td></td><td></td></tr></table>				Numbers and costs to the employer of all Traffic Services Staff:			 NaTIS Officer	9		 Clerical Assistant	1		 Handyman	1		Total Costs:		
Numbers and costs to the employer of all Traffic Services Staff:																			
 NaTIS Officer	9																		
 Clerical Assistant	1																		
 Handyman	1																		
Total Costs:																			
Key Performance Area	Performance During the Year, Performance Targets Against Actual Achieved and Plans to Improve Performance		Current	Target															
Achievements	<ul style="list-style-type: none"> Standardization of our operations across the entire municipal area continued. At the same time we have worked diligently to improve service delivery and positive feedback has been received from the Public as well as other Departments within the Municipality The backlog of transactions that are sent to Provincial Help Desk for authorisation were dealt with and there is no backlog that will delay service delivery There was an appointment of 3 NaTIS officers who were transferred as Learner NaTIS Officers from other Sections within the Municipality This Section has concluded 191927 on a National Traffic information system (e-NaTIS) for the year 2007/08 including Breyten Satellite Office																		